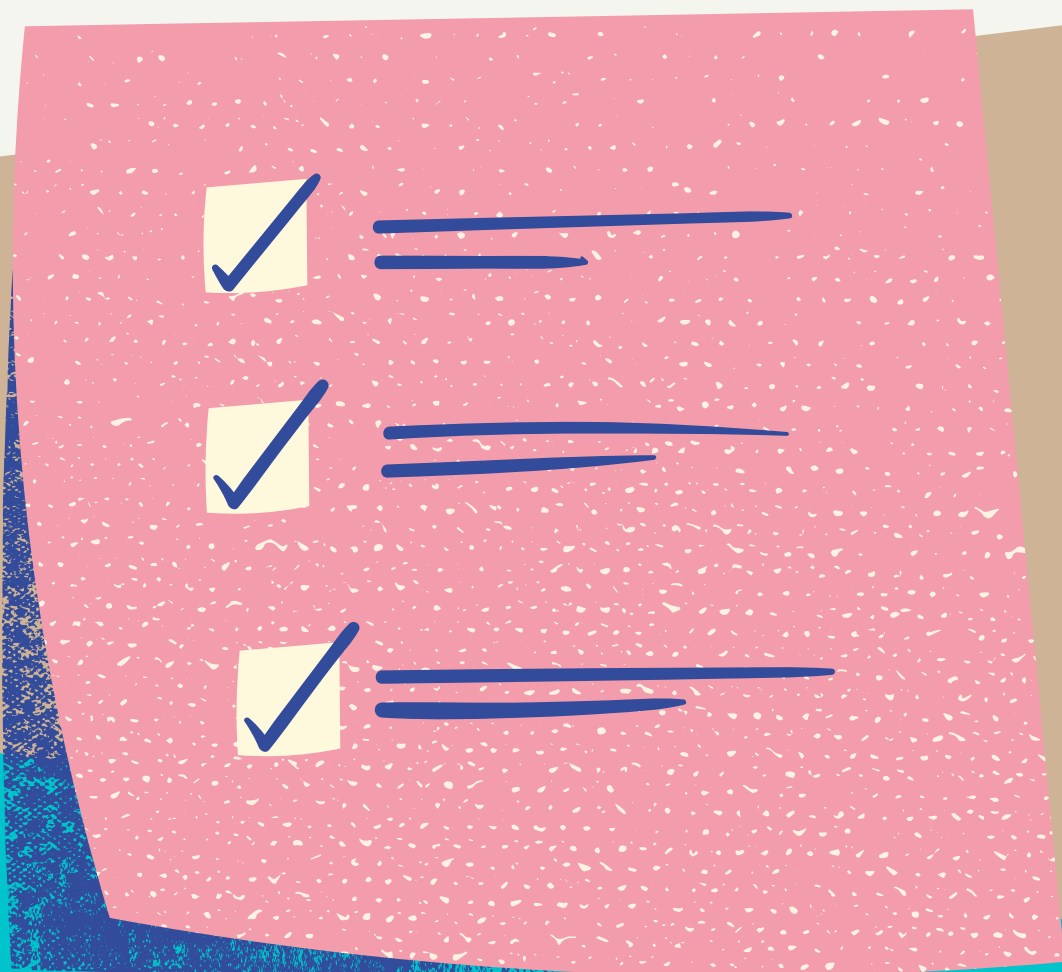


Quick Reference to Teaching Online



1. **Decide on the platform you will use** - Blackboard Collaborate, WebEx, or Zoom
2. **Set expectations** for communication
3. **Be Predictable!** Let students know how they'll be assessed, keep students updated, and clearly communicate deadline
4. Let students know the **"Why"** and tie back to learning objectives
5. Put **course resources in one place** - although you may use Collaborate, WebEx or Zoom to deliver your classes. Blackboard is where you are going to store all course materials

Maximize Student Engagement:

- Go beyond lecture
- Move from passive to **active learning**:
 - Problem-based learning, role playing, student presentations, content recall activities, think/pair/share, simulations, blogs and wikis
- **Use break-out rooms** for detailed discussions, each breakout group can lead a portion of the class discussion when the entire class returns
- **Consider verbal feedback** using screen capture tool Snagit (cost) or Screencast-o-matic (free)
- Get feedback from students: self-assessments, **knowledge checks!**



Things to Consider:

- **Record classes**
- Offer additional support (**check-in often!**)
- **Send discussion questions in advance** to help guide discussions!
- Keep in mind this is a one credit course, **do not assign too much work outside of the classroom**
- **Do not be afraid to embrace technology** (kahoot, quizlet, Youtube, etc.)

